TODAY'S DATE: _____

SEHOME HIGH SCHOOL
PERMISSION TO RELEASE TRANSCRIPT

Permission is granted for transcripts to be released to any and all institutions, which are requested by:

STUDENT NAME	**BIRTHDATE**	**GRAD YEAR**

University of Washington does not require an official transcript. You will need an unofficial copy to complete the academic history portion of your application. UW Coalition does not require a transcript or anything from your counselor until you are officially accepted.

☐ Applying to **University of Washington-** print off an unofficial copy (available to pick up at the end of the school day)

Eastern Washington University, Washington State University & Western Washington University accepts online transcripts- see below.

☐ Applying to **Eastern Washington University-** upload my official transcript online

☐ Applying to **Washington State University-** upload my official transcript online

☐ Applying to **Western Washington University-** upload my official transcript online

Common Application/SENDedu/Coalition Online Requests – Your transcript is automatically sent when your counselor submits their portion of the Common Application. Mid-year grades will be automatically uploaded to Common App usually 1-2 weeks after 1st Semester ends. Please submit your Autobiographical Sketch for your Letters of Recommendation to the counseling office, allow the counselors/teachers, **2 weeks'** notice.
Please drop off your **SENDedu Official Document Request** to have your transcript uploaded to SENDedu.
Please request your counselor to connect with you for the **Coalition Application**, through the Coalition Website.

Counselors:

Amy Hjelt	**(A-G)**	**Amy.Hjelt@bellinghamschools.org**
Hana Schutz	**(H-M)**	**Hana.Schutz@bellinghamschools.org**
Kip Jones	**(N-Z)**	**Kip.Jones@bellinghamschools.org**

☐ Official Transcripts (number requested ___) Please use Purple Transcript Order Form to list College/Universities and Admissions
Do not list schools that are through Common App, SENDedu or Coalition

☐ Unofficial Transcript (available to pick up at the end of the school day)

☐ Email a PDF of my transcript to me @ _____

☐ I have/or will send my **official** test scores through ACT (www.act.org) or College Board (www.collegeboard.com)
School Code: 480-083

Signature: _____ **Date** _____

PARENT OR GUARDIAN SIGNATURE REQUIRED IF STUDENT IS UNDER 18

☐ **ALREADY HAVE A PARENT SIGNATURE ON FILE, SIGN BELOW**

Student Signature: _____ **Date:** _____

For counseling use: **Received:** _____ **Completed:** _____ **Picked up:** _____