

## THE INTERVIEW

The purpose of the interview is to teach the employers about how you fit their job description! This is the time to hand interviewers a copy of your resume and use your resume to point out the answers to how you fit the job descriptions. It is okay to point to the resume, and to repeat yourself. Think of a good teacher and the skills they use to teach you, because you are teaching the interviewers! Ask your friends what nice things they say about you, use these words in your interview saying "friends and family describe me as, outgoing, cheerful, eager"

### REFERENCES

Have a sheet ready with a list of references. They should know that you are listing them so they are prepared to answer questions about you.

Sometimes one of the first questions during an interview will be "TELL ME ABOUT YOURSELF" It is okay to answer with

"I am nervous" or "I am nervous because I really want this job"

At the end of an interview they always ask, "WHAT QUESTIONS, IF ANY DO YOU HAVE FOR US?"

Don't ask about salary or vacation days, instead ask:

1. What is important for me to learn in the first 90 days on the job?
2. Can you show me where I would be working?

Can I have your business card or email address, so I can send you a thank you note. Then send the thank you note at 4:45 that night

Remember to shower and dress appropriately. Nice slacks, khakis or jeans without holes and a dressy shirt or top. Be sure they are clean. Borrow from a friend if you need to or contact your high school Career Center.